

BOARD OF COUNTY COMMISSIONER'S MINUTES

January 3, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order this 3rd day of January, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

Others present were: Assistant District Attorney David Batton, Christine Cartmell, Melinda Duke, Denise Ellison, Brenda Wakeman, David Houck, Gayla Sukenis, Valerie Mattheus, Sue Beggs, Andy Rieger, Joe Lester, William Francis and Peggy Laizure.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the minutes of the Regular Meeting of December 28, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rod Cleveland, to accept and possibly award later Bid #HD-1537 – Roof recovering located at the Cleveland County Health Department, 250 12th Avenue N.E., Norman, Oklahoma.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders								
	Brox Industries, LLC	Crawford Roofing, Inc.	Mid America Roofing & Construction, Inc.	Nurnberg Roofing & Construction	Oklahoma Roofing & Sheet Metal, Inc.	Alpine Roofing	Today's Roofing	Universal Roofing & Sheet Metal, Inc.
BID: #HD-1537	1	2	3	4	5	6	7	8
DEPT: Commissioners								
DATE OPENED: 1-3-12								
List of Individual Items								
Roof Recovering located at the Cleveland County Health Department, 250 12th Avenue NE, Norman, OK								Awarded To: Tabled on 1-3-12
On-Site Inspection Made?	YES	YES	YES	YES	YES	YES	YES	YES
Approx. Starting Date:	1/30/2012	1/10/2012	Jan. 23, 2012	3/1/2012	1/30/2012	Feb. 1, 2012	1/16/2012	Feb. 15, 2012
Approx. Ending Date:	2/29/2012	2/1/2012	Apr. 16, 2012	3/31/2011	3/30/2102	Feb. 10, 2012	3/16/2012	May 11, 2012
Option #HD-15371 - Base Bid:								
Bid Price:	\$176,989.00	\$181,449.00	\$247,229.00	\$215,000.00	\$199,682.00	\$154,000.00	\$162,276.00	\$152,500.00
Warranty:	20 year ND	Carlisle	20 Years	20 yr. 2" Hail	_____	_____	20	Carlisle 20 yr watertightness with 2" hail coverage
Option #HD-15372 - Alternate No. 1:								
Bid Price:	\$191,900.00	\$198,887.00	\$254,472.00	\$228,000.00	\$218,122.00	\$168,000.00	\$183,155.00	\$172,800.00
Warranty:	20 year ND	Carlisle	20 Years	20 yr. 3" Hail	_____	_____	30	Carlisle 20 yr watertightness with 3" hail coverage
Unit Prices:								
C1 Add \$/s.f.:	\$12.00	_____	\$5.00	\$12.00	\$7.00	\$3.00	_____	\$7.50
C2 Add \$/s.f.:	\$6.00	_____	\$3.00	\$8.00	\$4.50	\$1.75	_____	\$5.00
C3 Add \$/s.f.:	\$4.00	_____	\$2.00	\$10.00	\$4.00	\$3.00	_____	\$2.00
C4 Add \$/s.f.:	\$2.00	_____	\$0.50	\$6.00	\$9.50	\$2.50	_____	\$10.00
% to furnish additional Labor & Material:	20%	_____	10% Overhead & 10% Profit	20%	30%	30%	_____	20%
Addendum # 1: YES/NO	YES	YES	YES	YES	YES	YES	YES	
Exceptions:	_____	None	None	None	_____	_____	_____	None
Contact Person:	Mark Newman	Bob Collins	Keena Corman	Lee Nurnberg	Charles Shepherd	Dustin Robison	Michael Ash	Vernon Rowland
Title:	Estimator	National Sales	President	Manager	_____	President	Dir. Of Estimating	Vice President
Address:	PO Box 1646 Lawton, OK 73502	PO Box 1496 Chickasha, OK 73023	PO Box 20243 OKC, OK 73156	PO Box 83 Com, OK 73024	1708 S. Lowry Ave. OKC, OK 73129	6565 E. Shelly Tulsa, OK 74146	5605 S Eastem OKC, OK 73129	PO Box 6650 Moore, OK 73153
Telephone Number:	405-818-6272	405-224-8763	405-232-0361	580-343-2582	405-670-1429	918-585-9300	405-619-5858	405-799-6400
Fax Number:	580-355-7113	405-224-3739	405-235-5677	580-343-2038	405-670-6053	918-585-9711	405-619-5857	405-735-3360
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	YES
PA-102(1982)								

Upon the recommendation of Assistant Purchasing Agent Brenda Wakeman, George Skinner moved, seconded by Rod Cleveland, to Table County Bid #HWY-1539 – Non-Encumbered Contract for Bulk Oils, Lubricants & antifreeze for the County Commissioners. The bid term will be from January 22, 2012 through May 21, 2012.

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; George Skinner, yes.
Motion carried.

Upon the recommendation of Melinda Duke, George Skinner moved, seconded by Rod Cleveland to Table County Bid #SHE-1538 – One Year (1) Non-Encumbered Contract for the purchase of Touchpad Tablets & Accessories for the Sheriff’s Office. This agreement shall be in effect for one (1), year, commencing from the bid award date through and including 12 months, with the option to renew up to two (2) years on an annual basis.

The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Confirm George Skinner as Chairman of the Board of Cleveland County Commissioners for the remainder of FY 11/12.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by George Skinner, to Confirm Rod Cleveland as the Vice-Chairman of the Board of Cleveland County Commissioners for the remainder of FY 11/12. The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; George Skinner, yes. Motion carried.

Rod Cleveland moved, seconded by George Skinner, to Confirm the 2012 Holidays. The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve payment of Invoice #1902 to Pottawatomie County Public Safety Center for Housing of Inmates the month of November, 2011 in the amount of \$17,408.00. The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve a \$4,311.00 award from Homeland Security Grant program for defibrillators for the Cleveland County Sheriff’s Department. The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; George Skinner, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve a maintenance agreement between the Cleveland County Sheriff’s Office and Sooner Copy Machines, Inc. for January 1, 2012 through June 30, 2012, for Copiers located in the Cleveland County Sheriff’s Office. The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve a service contract between the Cleveland County Sheriff’s Office SCAP/Second Chance Act Grant and Sooner Copy Machines, Inc., for January 1, 2012 through June 30, 2012. The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Authorize legal counsel to proceed with the proposed closure of the street known as Willard Court in District #3 to be used for county purposes. The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; George Skinner, yes. Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0048 – E2	12-0196 – MD2
12-0467 – R2	12-0227 – MD2
12-0483 – B2A	
12-1861 – E2	12-0412 – T2A
12-1911 – R2	

The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes. Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #3 Warehouse:**

12-3482 – T2A	James Supplies & Rental Company	\$ 750.00
12-3486 – T2A	Fleet Pride	\$ 1,000.00
12-3487 – T2A	Bruckner’s Truck Sales, Inc.	\$ 2,500.00
12-3494 – T2A	P & K Equipment, Inc.	\$ 1,000.00

b. **Cleveland County OSU Extension Center:**

12-3490 – E2	Sooner Copy Machines	\$ 2,400.00
12-3491 – E2	Copelin’s Office Center	\$ 1,500.00

c. **Cleveland County Health Department:**

12-3478 – MD2	A.T. & T.	\$ 20,000.00
12-3480 – MD1C	Amberlea Johnson	\$ 150.00
12-3481 – MD1C	Mary Ann Boersma	\$ 750.00
12-3485 – MD2	Facility Care Inc.	\$ 24,430.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 21,016.65
b. Highway Fund	14,663.44
c. Health Fund	12,992.01
d. Sheriff Revolving Fund	3,082.39
e. Sheriff Service Fee Fund	3,444.32

The vote was: Rusty Sullivan, yes; Rod Cleveland, yes; George Skinner, yes.
Motion carried.

There was no New Business to come before The Board.

There was no Miscellaneous Discussion.

Rod Cleveland moved, seconded by Rusty Sullivan to Adjourn.

The vote was Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk’s note: Amended Agenda was posted December 30, 2011 @ 11:16 a.m.)